

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON
THURSDAY 5TH OCTOBER 2017 AT THE EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

PRESENT: Cllr T Ensom (Chair)
Cllr C Hopkinson
Cllr P Shread
Cllr G Soar
Cllr J Williams
Cllr R Morgan

APOLOGIES: Cllr A Ratcliffe
Cllr R Day

The clerk was in attendance (Mrs J Clark)

114/17 DECLARATIONS OF INTEREST

Cllr J Williams declared an interest in the planning application 17/0591/PA as he lives close to the property.

115/17 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 20th July 2017 were proposed and seconded. They were agreed as a true record.

116/17 MATTERS ARISING

The following points were raised:

- a) Minute 104/17a) PCC are checking out who is responsible for the gate at Broadmoor.
- b) Minute 112/17 The salt bins are the responsibility of this council and Cllr Hopkinson will clear out the litter and they will be left unlocked throughout the winter. They will be locked prior to the next summer season. The grit box on Clayford Road was very overgrown and the clerk to ask the contractor to cut back.
The trees at Jubilee Park have been inspected by a tree surgeon and it will cost £160 to clear out the dead wood. There is some fungus present and this will be cleared. The clerk was requested to ask Dan Badham to carry on with the work.
- c) Minute 112/17c) The shed reported at Summer Place is rather more substantial than first thought and it more of a cabin. The clerk was asked to report this to PCC.

117/17 PLANNING APPLICATIONS

The following planning application was considered:

17/0591/PA: Fair View, Wooden – alterations and extension to existing dwelling, proposed double garage and entrance to driveway. It was agreed to support this application.

118/17

PLAYPARKS

Broadmoor: The clerk advised that the cargo net had been installed, the wet pour repaired near the swings and all the equipment had been washed down. Cllr Day had advised the clerk that a £1,000 grant had been obtained from Tesco and he would deal with claiming this on behalf of the clerk. The clerk to ask the contractor to check on the wooden supports on the flat swings to ensure they had been repaired as requested by PCC.

Pentlepoir: No matters of concern to raise other than the clerk to find out about quotes for the replacement pole and the other matters raised in the quarterly report.

East Williamston: The grass has been cut but it needs to be a little shorter. The clerk was asked to speak to the contractor about this and the mulching of the grass. There were three timber items that required attention on the play equipment and the clerk to ask the contractor to obtain quotes for their repair.

Cllr Ensom advised Members that the Community Association has registered the park with Fields in Trust and it cannot now be used for anything other than a recreational/play area. An added bonus of FIT is that discounts are available for play equipment through them.

119/17

CORRESPONDENCE RECEIVED

The following correspondence had been received:

- a) HMRC – Payment of PAYE at Post Office – pay by direct debit.
- b) PCC Proposals to increase direct fees and charges
- c) Sustain Wales Newsletter – noted.
- d) Ian Wilkinson: Repairs to mower and tractor and tipping on common.
- e) Invitation to briefing from National Grid – noted.
- f) Macmillan Cancer Care – request for donation.
- g) OVW AGM 2017 Motions – noted.
- h) Mid & West Wales Fire & Rescue Public Consultation – no comment
- i) PCC Community Meetings October 2017 – cllr to attend.
- j) Jayne Bryant AM Report by Age Cymru on Loneliness in Older People – noted.
- k) OVW Sept News Bulletin.
- m) PCC 'Taking Forward Wales – Sustainable Management of Natural Resources – the chair had prepared a response to Proposal 10 which referred to change of use of footpaths to accommodate cyclists etc. which read as follows: "We would be against this proposal. Many of the footpaths in Pembrokeshire would be wholly unsuitable for use other than by pedestrians.

In particular, allowing cycling or horse riding on many section of the coastal path would be dangerous. The path is very narrow in many places with room to pass only on foot. Many cyclists are completely unaware that they need to give way to pedestrians on bridleways and this situation would be even more dangerous on footpaths. The condition of footpaths would be worsened by cyclists.”

It was agreed that the report of the Independent Remuneration Panel be discussed at the next meeting.

120/17 **FINANCIAL MATTERS**

The following financial information was circulated:

- a) The Bank Account Reconciliations Summary showing a balance of £20,828.41 in the Current Acct, £3,088.12 in the Deposit Acct and £16,050.89 in the Park account.
- b) The Financial Statement – Cashbook showing income of £16,797.21 (net) and expenditure of £14,343.74 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

Ian Wilkinson will complete the emptying of the container at Donald Bevan’s at which time we will receive a cheque for £1,000 for the purchase of the container.

RESOLVED: That the above financial information be accepted.

121/17 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

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|----------------------------------------------------------|---------|
| a) Mrs J Clark – September salary | £194.86 |
| b) PAYE for September | £48.60 |
| c) PC Rescue – repair to laptop keyboard | £57.50 |
| d) The Cutting Hedge grass cutting and work at Broadmoor | £636.00 |

122/17 **REPORT OF COUNTY CLLR JACOB WILLIAMS**

Cty Cllr Williams had nothing to report.

123/17 **ITEMS RAISED BY COUNCILLORS**

The following points were raised:

- a) The chair advised members that he had contacted the insurance company and a claim for the damage to the container had been submitted. Three quotes were required and it had been ascertained that it was cheaper to buy a new container than to repair the damaged door.

- b) The police were no further ahead with finding the culprits. Various suggestions were made regarding repairing the fence and gate, the provision of cctv cameras and building bunds around the containers. It was agreed that these matters would be discussed once the cheque had come through from the insurers.
- c) Cllr Ensom also advised that a meeting will need to be held with the Hall and Park Association before the budget is set for 2018-2019 to include amounts for the Jubilee Park and the Common. The boiler in the hall has been repaired so the purchase of a new boiler is not required at the moment. The clerk to liaise with the chair regarding a date for a meeting with the Hall Association before December.
- d) We will also need to inspect the playparks fully before setting the budget to ensure there are sufficient funds to keep them properly maintained.
- e) It was suggested that a policy is adopted regarding the running and maintenance of the play equipment so that there is consistency when dealing with these matters.
- f) Cllr Hopkinson advised the clerk that he has been unable to find out any information on the history of Pentlepoir but will ask PLANED about leaflets produced some years ago on the area.
- g) There is glass on the road and the pavement at the bus stop at Pentlepoir. PCC to be asked to clear this up.
- h) The sign for Station Road on the east side is missing and the one of the western side has a rotting back board.
- i) Cllr Soar reported from the PACT meeting that there were no crimes reported in East Williamston and the statistics show that crime is down here but there has been a sharp increase in Amroth due to several caravan break-ins.

123/17

DATE OF NEXT MEETING

The next meeting will be held on Thursday 2nd November 2017 at 7.00pm.

The meeting closed at 8.45pm.

Signed.....Chair.....Date

Signed.....Clerk